

Candidate Privacy Collection Notice

LinkEd Recruitment Pty Ltd (LinkEd Recruitment, we, us) collects your personal information so we can assess your suitability for roles and connect you with prospective employers in the early childhood education sector.

What we collect

When you apply or register with us, we collect:

- Your name, contact details and location;
- Your resume, employment history, qualifications and certifications;
- Referee details and reference check responses (with your consent);
- Working with Children Check (Blue Card) and, where relevant, criminal history check documentation; and
- Any other information you choose to provide us as part of your application.

How we use it

We use this information to assess your suitability for roles, present your application to prospective employers, and communicate with you about opportunities. We do not use automated tools to make decisions about your suitability — a person always reviews your application.

Who we share it with

We share your information with prospective employers in the early childhood education sector for the purpose of considering you for a role. We also share limited information with service providers who support our operations, including our applicant tracking system and our reference-checking platform.

We forward Working with Children Check documentation directly to the prospective employer for their own verification; we do not independently verify this documentation ourselves.

Reference checks

Before we contact your referees, we will ask for your consent and confirm which referees you'd like us to approach.

Your rights

You can ask to see the information we hold about you, ask us to correct it, or ask us to delete it, at any time. If you choose not to provide certain information, we may not be able to progress your application.

More information

This notice is a short summary. For full details on how we handle personal information, including retention, security and your right to complain, see our Privacy Policy on our website, or contact us at taryn@linkedrecruitment.com.au.